

Massillon Public Library

Mobile Hotspot Guidelines & Instructions

GUIDELINES FOR BORROWING AND USE OUTSIDE OF THE LIBRARY

- You must be 18 years of age or older to check out a Mobile Hotspot.
- A valid Massillon Public Library card AND a current Ohio Driver's License, Ohio Identification Card, U.S. Passport, or Military/Veteran Identification Card MUST be presented at the time of EACH Mobile Hotspot checkout.
- You must be in good standing with the Massillon Public Library and must not have fines/fees in excess of \$25.
- Mobile Hotspots are checked out from the Circulation Desk at each location of the Massillon Public Library and must be returned to the Circulation Desk at the same location from which it was borrowed. **It must NOT be returned in a book/media drop box.**
- One (1) Mobile Hotspot may be checked out per household for ***fourteen (14) days with no renewals.***
- Overdue Mobile Hotspots will be deactivated within 24 hours of the due date.
- Mobile Hotspots can provide Wi-Fi Internet access for up to 15 devices.
- **ATTENTION PARENTS/GUARDIANS:** *Internet content filtering is NOT provided through the Mobile Hotspot. YOU are responsible for monitoring what children access via the Mobile Hotspot.*

FINES AND LIABILITY

- Overdue Mobile Hotspot fine is \$5 per day until it is returned to the library location from which it was checked out.
- You will be charged \$25 for Mobile Hotspots returned to a book/media drop box (indoor or outdoor) OR to another library or MPL location.
- Mobile Hotspots should be kept in a temperature controlled environment. **DO NOT** leave it in a car.
- **You are responsible for ALL costs associated with loss of or damage to the Mobile Hotspot and/or accessories.**

MOBILE HOTSPOT REPLACEMENT CHARGES DUE TO PATRON LOSS OR DAMAGE

Mobile Hotspot Unit	\$115
Power Adapter	\$10
Power Cord	\$10
Case	\$15
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Total Replacement	\$150

Massillon Public Library

Mobile Hotspot Checkout Agreement

- I understand that Mobile Hotspots can ONLY be checked out by patrons 18 years of age or older who hold a valid Massillon Public Library account AND a current Ohio Driver's License, Ohio Identification Card, U.S. Passport, or Military/Veteran Identification Card which MUST be presented at the time of EACH Mobile Hotspot checkout.
- I understand that to check out a Mobile Hotspot I must be in good standing with the Massillon Public Library and must not have fines/fees in excess of \$25.
- I understand that Mobile Hotspots are checked out from the Circulation Desk at each location of the Massillon Public Library and must be returned to the Circulation Desk at the same location from which it was borrowed. **It must NOT be returned in a book/media drop box.**
- I understand that one (1) Mobile Hotspot may be checked out per household for **fourteen (14) days with no renewals.**
- I understand that internet content filtering is NOT provided through the Mobile Hotspot and that I am responsible for monitoring those who access the internet via the Mobile Hotspot.
- I understand that the use of the Mobile Hotspot is subject to the Massillon Public Library's Internet Use Policy which is available at www.massillonlibrary.org/policies. It is my responsibility to read and abide by this policy.
- I understand that neither the Library nor Verizon is responsible for any files, data, or personal information accessed, transmitted, lost, or damaged while accessing the internet via the Mobile Hotspot.
- I understand that if I do not return the Mobile Hotspot by the due date AND in good, working condition with all included parts and packaging, I will be charged as stated on the Guidelines and Instructions Sheet, Mobile Hotspot Replacement Costs, Fines, and Liability.
- Without this library-provided equipment, I would otherwise not have access to equipment or services to meet my educational needs.

Please call the Adult Circulation Desk at 330-832-9831 x311 if you have any questions.

☐ I, THE UNDERSIGNED, TAKE FULL RESPONSIBILITY FOR THE MASSILLON PUBLIC LIBRARY WI-FI MOBILE HOTSPOT DEVICE AND ALL RELATED EQUIPMENT.

SIGNATURE: _____ DATE: _____

NAME: _____ PHONE: _____

ADDRESS: _____

MPL STAFF USE ONLY

MPL CARD # _____ DEVICE BARCODE: _____

DRIVER'S LICENSE/ ID # _____ DEVICE (MPL1, etc): _____